

The Senate of the UP approved of amendments in the Code of Studies and Examinations (Code of Operation and Organization of the UP Annex no. 5) at its meeting on November 10, 2011.

Article 23 (3) is amended according to the following:

Article 23 (3) Student status shall be terminated in the given programme by release for academic reasons on the day the decision concerning termination becomes final if the student fails to meet his/her obligations relating to progression in his/her studies stipulated herein and in the curriculum as follows:

- a)
- b)
- c) the student has enrolled for a course-unit on three occasions and has not accomplished it,
- d) the student fails to obtain the pre-degree certificate during double the time from enrolment – including both active and passive semesters – specified in the programme completion and exit requirements,
- e) in the first two semesters of the training the student failed to acquire the missing credits specified as the requirement of admission to graduate training in the decision concerning the recognition of credits and in the programme completion and exit requirements or in the case of teachers' graduate training failed to accomplish the teachers' founding module within two years from admission

provided in each case the student has – at least twice – been warned ~~in writing~~ *electronically* or *electronically in any other written form as defined in Article 28/A (1) a) section of the Act CXL of 2004 on the General Rules of Administrative Proceedings and Services (for example by post or by a personally received document)* to meet his/her obligation by the given deadline and has been informed about the legal consequences of such omission. *In case the warning is returned undelivered to the Registrar's Office from the address of the student stored in the ETR with "Rejected", "Not claimed", "Unknown" or "Moved away" notifications, the warning is to be considered delivered – considering the fact that the student is responsible in every case for the correctness and completeness of the data that can be modified by the student in the ETR, according to Article 37 (2) of the present Code.* In the case of paragraph c) the first warning shall be sent to the student electronically through the ETR system ~~and/or in writing or by post~~ upon the third enrolment for the course-unit within one month from the end of the period open for course enrolment; the second warning shall be sent to the student ~~in writing by post~~ one month before the end of the period open for registering for examinations in the semester of his/her taking up the course-unit for the third time. In the case of paragraph d) the first warning shall be sent before the registration period of the semester following the unsuccessful lapse of the length of programme; the second warning shall be sent before the registration period of the semester in which the student may have the last opportunity to satisfy the academic requirements. In the case of paragraph e) the first warning shall be sent to the applicant ~~in writing by post~~ concurrently with the decision concerning admission; the second warning shall be sent to the student in writing before the period of course enrolment of the second semester as reckoned from enrolment.

Article 49 (9) is amended according to the following:

Article 49 (9) In case the student does not appear at the examination that he/she has registered for, and he/she does not certify the absence with a thorough written reason that has been approved by the course director concerned within 8 days of the missed exam along with a

request submitted to the Registrar's Office of the Faculty, he/she is to pay the fee as stipulated in the Annex 1 of the Code of Charges and Benefits. The requests and certificates shall be approved by the Registrar of the Faculty, after the approval of the course director concerned. ~~*This regulation may be applied from the examination period of the fall semester of the academic year 2011/2012.*~~

Article 54 (6) is amended according to the following and section (7) is also added:

~~*Article 54 (6) The Credit Transfer Committee (CTC) shall carry out its procedure in accordance with the provisions set forth in Section 9 of the Code. In case the student accomplishes more elective credits than it is prescribed, the left-over credits can be accounted for optional credits by the Registrar's Office without further consideration.*~~

~~(6) (7) The CTC shall carry out its procedure in accordance with the provisions set forth in Section 9 of the Code.~~

Article 1 (4) of the Annex 2 of the Code (Special provisions pertaining to the Medical School) is amended according to the following:

Article 1 (4) In addition to the cases of the termination of student status specified in Section 23 (3) of the Regulation, student status shall be terminated at the Faculty pursuant to Section 76 (2) of the HEA: if the student who has gained admission or transfer to the Faculty has failed to earn at least 20 credits (out of which at least 15 for compulsory course-units) by the end of his/her first two active semesters, further who has failed to earn at least 40 credits (out of which at least 20 for compulsory course-units) by the end of his/her first four active semesters, *in case the student has been warned at least once electronically and at least once by post to meet his/her obligation by the given deadline and has been informed about the legal consequences of such omission.* Only credits earned for the completion of course-units (including examination courses) enrolled for at the Faculty shall be included in the credits accrued pursuant to this rule and credits obtained by credit transfer shall not. For those students who were granted credit transfer for at least 10 obligatory credit points in their first two active semesters after their admission/transfer acceptance, the present rule will only come into force from the first consecutive active semester.