

**RECOGNITION OF YOUR UNIVERSITY OF PÉCS, FACULTY OF SCIENCES  
DIPLOMA OUTSIDE OF HUNGARY  
INFORMATION SHEET**

I. For Further Studies all around the world<sup>1</sup>

- Whether you plan to continue your studies or study on a higher level, you need to request the recognition of your diploma or courses from the institution you wish to apply for.
- Usually, the institutions decide on the recognition of your credits and previous studies (diploma).
- For information you need to contact the future education institution (In case they need a legalized document, please refer to Section III. of this briefing paper)

II. For Job Application

A. In the Member States of the European Union, Iceland, Liechtenstein, Norway and Switzerland<sup>2</sup>

- There are **two categories of professions relevant for the students of PTE TTK**:
  - **Regulated professions:** if you have a diploma in a regulated profession, you need to get an official recognition from the authorities of the country you wish to work in. You can check if your profession is regulated one here: <http://ec.europa.eu/growth/tools-databases/regprof/index.cfm> You can also find contact information of the relevant authorities of the countries to help you in the process of recognition.
  - **Non-regulated professions:** if a profession is non-regulated, the recognition depends on the local authorities. Normally in these cases the future employer decides whether the diploma is sufficient for the job.
- There is another information system you can check: the common website of ENIC (European Network of Information Centres in the European Region) and NARIC (National Academic Recognition Information Centres in the European Union): <https://www.enic-naric.net/index.aspx>

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<sup>1</sup> Source: <http://europass.hu/bizonyitvanyok-es-oklevelek-elismerese-kulfoldon>

<sup>2</sup> Source: <http://europass.hu/bizonyitvanyok-es-oklevelek-elismerese-kulfoldon>

## B. Other countries

- The common website of ENIC and NARIC has information on some of the Member States of the Council of Europe: <https://www.enic-naric.net/index.aspx>
- For the recognition of diplomas and studies outside of the European Union, you need to consult the employer & authorities of the country you intend to work in (Including getting information on the necessity of legalization of your documents – see Section III.).

## III. Legalization of documents for use in abroad

You may need certificates from the Hungarian authorities to prove the originality and validity of your diploma. You need to check this with your future education institution or future employer.

### **There are three steps of legalization of documents:**

1. The Education Authority's Academic Recognition Information Centre („Oktatási Hivatal Magyar Ekvivalencia és Információs Központja”) has a service that issues official certificates of higher education diplomas: [https://www.oktatas.hu/kepesitesek\\_elismertetese/hatosagi\\_bizonyitvany/magyar\\_okl\\_evelrol\\_bizonyitvanyrol](https://www.oktatas.hu/kepesitesek_elismertetese/hatosagi_bizonyitvany/magyar_okl_evelrol_bizonyitvanyrol)
  - This document certifies that the diploma is valid, issued by a Hungarian Higher Education Institution and points out the legal background of that education field.
  - Unfortunately, the certificate is issued only in Hungarian, thus requires further official translation if applicable.
  - Contact information: [https://www.oktatas.hu/kepesitesek\\_elismertetese/english/contact\\_information](https://www.oktatas.hu/kepesitesek_elismertetese/english/contact_information)
2. The original document needs to be given a stamp+signature or apostile by the Legalisation Office of the Department of Consular Affairs and Citizenship of the Ministry of Foreign Affairs and Trade
  - Here is the detailed description of the procedure: <http://konzuliszolgalat.kormany.hu/information-on-the-legalisation-procedure-of-documents-to-be-used-abroad>
  - Contact information: <http://konzuliszolgalat.kormany.hu/contact>
3. The Hungarian embassy of the country (or the Embassy closest) where you will use the diploma authenticates the document according to the country's own rules.